

PARKER UNIFIED SCHOOL DISTRICT #27
1608 Laguna Avenue
Parker, AZ 85344

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

PLACE: District Office Conference Room, 1608 Laguna Avenue
DATE: December 9, 2008
TIME: 9:00 AM

MEMBERS

PRESENT: Mr. Rudy Parker, President
Mrs. Kelly Baldenegro, Member
Mrs. Deanna Beaver, Member
Mrs. Dolores Ferris, Member
Mr. Randy Hartless, Member

MEMBERS

ABSENT: None

OTHERS

PRESENT: Kevin Uden, Superintendent
Denyce Cribbs, Executive Assistant
Margaret Dewey, Board Member-Elect
LeRoy Shontz, Parker High School Principal
Ron Grimsley, Arizona Operations Manager, Ombudsman

I. OPENING ITEMS

A. Call to Order

The meeting was called to order at 9:10 AM by Mr. Parker, President.

B. Adopt Agenda

Mrs. Beaver moved, seconded by Mrs. Ferris, to adopt the agenda of the December 9, 2008, regular meeting. Motion carried unanimously.

C. Call to Audience

There was no comment under Call to Audience.

D. Board Member Appreciation: Randy Hartless

Mr. Uden, along with members of the Governing Board, expressed their appreciation for Mr. Hartless' eight years of service on the Board.

II. ACTION ITEMS

A. Approve Minutes

November 12, 2008 (regular)

November 25, 2008 (special)

Mrs. Beaver moved, seconded by Mrs. Ferris to approve the minutes as listed.
Motion carried unanimously.

B. Ratify and Approve Vouchers

Payroll #10.1	\$409,968.85	Payroll #10.3	\$37,881.90
Aux. #4006	\$460.10	Stu. #8009	\$1676.46
Exp. #1012	\$305,471.35	Stu. #8010	\$1561.77
Payroll #11	\$403,589.81	Payroll #11.3	\$295.08
Exp. #1013	\$190,649.03		

Mrs. Ferris moved, seconded by Mrs. Baldenegro, to ratify and approve the vouchers as listed.

C. Personnel

<u>TYPE</u>	<u>SCH</u>	<u>NAME</u>	<u>POSITION</u>	<u>EFF DATE</u>
2 - CERTIFIED HOURLY	DIST	Benson, Marilyn	Substitute Teacher	11/24/08
2 - CERTIFIED HOURLY	PHS	Paterson, Honey	Substitute Teacher	12/01/08
2 - CERTIFIED HOURLY	BL	Putz-Artrup, Cindy	Substitute Teacher	11/29/08
4 - RIDER	WES	Flores, Jackie	Advancement for Graduate Credit	SY 2008/09
4 - RIDER	PHS	Dhawan, Reetika	Extra Duty - Math Teaching Assignment	11/17/08
4 - RIDER	PHS	Patterson, Jackie	Extra Duty - Math Teaching Assignment	11/17/08
4 - RIDER	PHS	Szczepaniak, Kellee	Extra Duty - Math Teaching Assignment	11/17/08
5 - CLASSIFIED RESIGNATION	BL	Discher, Maria	SPED one-on-one aide	10/02/08
5 - CLASSIFIED RESIGNATION	BL	Minkey, Amanda	SPED one-on-one aide	12/19/08
5 - CLASSIFIED RESIGNATION	PHS	Minkey, Todd	SPED Cross Categorical Aide	11/25/08
5 - CLASSIFIED RESIGNATION	BL	Molver, Heather	K - 3 Tutor, Grade 1	11/19/08
6 - CLASSIFIED HOURLY	BL	Aspa, Terri	Preschool Aide	11/17/08
6 - CLASSIFIED HOURLY	DIST	Carroll, Jesse	Bus Driver	11/17/08
6 - CLASSIFIED HOURLY	DIST	Huffman, Patrick	Bus Driver	11/17/08
6 - CLASSIFIED HOURLY	BL	Pedregon, Veronica	K - 3 Tutor, Grade 1	12/01/08
6 - CLASSIFIED HOURLY	DIST	Quijada, Alex	Bus Driver	11/17/08
6 - CLASSIFIED HOURLY	DIST	Rosnagle, Dean	Bus Driver	11/17/08
9 - LEAVE OF ABSENCE	LP	Costabile, Michelle	Maternity Leave	2/1/09 - 4/30/09

Mr. Hartless moved, seconded by Mrs. Ferris, to ratify and approve certified hourly, riders, classified resignations, classified hourly, and leave of absence as listed. Motion carried unanimously.

D. Adopt Revised Expenditure Budget for SY08/09

Pursuant to A.R.S. 15-905.D and A.R.S. 15-915, Mrs. Baldenegro moved, seconded by Mrs. Beaver, to adopt the revised SY08/09 expenditure budget as recommended. Motion carried unanimously.

E. Approve Teacher Evaluation System for SY09/10

Pursuant to A.R.S. 15-952.A.3 and A.R.S. 15-537, Mrs. Baldenegro moved, seconded by Mr. Hartless, to approve Parker Unified School District #27's Teacher Evaluation System for SY09/10 as recommended. Mr. Uden explained that the administrators, along with teachers, were satisfied with the current Teacher Evaluation System. It was agreed that more language regarding peer observations could be included in the narrative portions of the Evaluation Instrument. By adopting the Teacher Evaluation System, the District can make a slight increase in the Revenue Control Limit of the budget. Motion carried unanimously.

F. Public Hearing Regarding Performance Pay Plan for SY08/09

Pursuant to A.R.S. 15-977, Mrs. Beaver moved, seconded by Mrs. Ferris, to hold a Public Hearing regarding PUSD #27's Performance Pay Plan for SY08/09. Mr. Uden presented the submission guidelines for the Performance Pay Plan, and indicated that the District is in good shape with its current plan. He further explained that he would include the District's use of the Charlotte Wing Observation Tool in the plan that he submits to the Arizona Department of Education. Motion carried unanimously.

G. Adopt Performance Pay Plan and Assessment for SY08/09

Pursuant to A.R.S. 15-977 and A.R.S. 15-978, Mrs. Beaver moved, seconded by Mrs. Ferris, to adopt the Performance Pay Plan and Assessment for SY08/09 as recommended. Motion carried unanimously.

H. Adopt State of Arizona Incident Command Structure

Pursuant to A.R.S. 15-341(A)(34), Mr. Hartless moved, seconded by Mrs. Baldenegro, to adopt the State of Arizona's Incident Command Structure as Parker Unified School District #27's formal method of emergency response. Mr. Uden explained that the Incident Command Structure is part of the Homeland

Security Act, and is implemented into all of the District's school emergency plans. There are three levels of training. The entry level training has been provided by Greg Bachmann, Emergency Preparedness Coordinator for La Paz County. The upper two levels of training are provide online by FEMA. Motion carried unanimously.

I. Division of Emergency Management

Mrs. Baldenegro moved, seconded by Mrs. Ferris, to appoint Jim Lotts as the Applicant's Agent for the Arizona Division of Emergency Management in the event that an emergency is declared by the State of Arizona. Motion carried unanimously.

J. Asbestos Coordinator

Mrs. Baldenegro moved, seconded by Mr. Hartless, to designate Butch Hall as Asbestos Coordinator for Parker Unified School District No. 27., in order to assure that the requirements under paragraph 763.84 9 of the Asbestos Hazard Emergency Response Act of 1986 (AHERA) will be properly implemented. Mr. Uden further stated that a new person will be trained, in the event of Mr. Hall's retirement. Motion carried unanimously.

K. Readopt Policy JRE – Student Biometric Information

Mrs. Baldenegro moved, seconded by Mrs. Ferris, to readopt Policy JRE – Student Biometric Information, as recommended. Mr. Uden explained that this policy has actually already been approved by the Board, but that ASBA had incorrectly coded the policy. The policy code is now listed correctly. Motion carried unanimously.

L. Policy Revision and Adoptions: Graduation Requirements

Mrs. Beaver moved, seconded by Mrs. Ferris, to revise Policy IKF, and adopt Regulation and Exhibits IKF-RB, IKF-EA, and IKF-EB Graduation Requirements as recommended. Mr. Uden explained that the State Board of Education has adopted new rules which will increase graduation requirements, beginning with the class of 2012. For the class of 2012, the math requirement will increase from two credits to three credits. For the class of 2013, the math credits will increase from three to four, and one credit of science will be added. Motion carried unanimously.

M. Accept Donation

Mr. Hartless moved, seconded by Mrs. Beaver, to accept a donation from Mountain Man Events, in the amount of \$500.00, to be used by Parker High School Student Council as recommended. Motion carried unanimously.

N. Set Next Regular Meeting

Mrs. Baldenegro moved, seconded by Mr. Hartless, to set the next regular meeting for Wednesday, January 14, 2009, at 7:00 PM in the Parker High School Library. Motion carried unanimously.

III. DISCUSSION

A. PHS Course Description Booklet

Dr. Shontz explained that the new PHS Course Description Booklet will include the following changes: a) addition of the changes to the State Graduation Requirements, b) addition of Earth Science to be offered in 2012 to satisfy State Graduation Requirements, c) addition of Agricultural Technology classes in order to comply with state level CTE requirements, d) removed prerequisite for General Auto, e) name change from Business Management Technology to Business Technology in order to comply with state level CTE requirements, and f) name change from Get a Life to Get a Life in Hospitality in order to comply with state level CTE requirements. Mr. Parker asked whether adding the Math and Science credits would affect the students' ability to take more CTE classes in the future. Dr. Shontz responded that the new requirements could inhibit students who fall behind. Mr. Parker stated that about half the PHS student currently take, or have taken, a CTE class. He asked whether all the students are getting support in taking the CTE classes they need. Dr. Shontz responded that the PHS counselors do a good job of scheduling students into CTE classes.

IV. INFORMATION/UPDATES

- A. Enrollment/Attendance Update
- B. Student Activities Accounts Status
- C. Year-to-Date District Expenditures Status

The Board was provided with monthly updates to Enrollment/Attendance, Student Activities Accounts, and Year-to-Date Expenditures.

V. PRINCIPAL/DIRECTOR REPORTS:

Dr. Shontz reported that the student-of-the-month is Bryant Shontz. SIC is working on the PHS tardy issue, and will meet tomorrow to continue working on it. Upcoming Trainings and/or Events: December 8th - Soccer match against Yuma at 6:00 PM at the football field, December 8th - Boys Basketball against Wickenburg at 4:00 PM, 5:30 PM, and 7:00 PM. December 10th - Soccer match against Wickenburg at 6:00 PM at the football field. December 11th - Drama production, *A Mid-Summer Night's Dream* at 7:00 PM in Alumni Hall. December 12th - Boys Basketball against Estrella Foothills at 5:30 PM and 7:00 PM in New Gym. December 15th - Girls Volleyball Banquet at 6:30 PM in Alumni Hall. December 17th - PHS Band and Choir Concert at 7:00 PM in Alumni Hall. December 18th - Finals in periods 3 and 4. December 19th - Finals in periods 1 and 2. School releases at 12:12 PM. December 20th - Parker Invitational Wrestling at 12 Noon in New Gym.

Mrs. Beaver requested that, as a matter of record, written reports from the other principals be written into these minutes.

Mrs. Bachmann provided a written report congratulating Caysen Romo for being the top fund raiser of the St. Jude Children's Hospital Math-a-Thon. Blake students raised over \$1,500. Congratulations to Mr. Lotts' third grade class for having the best attendance record for November (98.4%). Mrs. Bachmann completed the inter-reliability training on the Wing observation form with Dr. Charlotte Wing, Sandy Cooke and Dr. Shontz on Nov. 13th and participated in the administrative team leadership training with Dr. Wing on Nov. 13th. The entire Blake Staff was trained on the new staff conduct policy and provided written documentation to Mr. Lotts. Mrs. Bachmann and Ms. Gappa attended the RTI regional training at Orange Grove Elementary School in Somerton on Dec. 4th. RTI math training was provided by ADE and on Friday, Dec. 5th, the Blake teaching staff made an action plan for implementing the "Mastering Math Facts" program in January. Mrs. Bachmann and Mrs. Cooke are doing the 20 minute Wing instructional observations and will be completed by the second week of December. Blake students will be taking the quarterly reading, writing and math assessments the week of Dec. 8th. They will also be doing the DIBELS benchmark assessments and the RTI math fluency assessment. Blake's Family Bingo Night on November 13th was a great success as over 300 parents and students participated. The Blake Emergency Team met on Dec. 3rd with Officer Hooper and Officer Bailey taking the leadership role. The emergency plan is being reviewed and revised and the entire staff will be trained on it in the spring. New emergency team members will be taking the ICS 100 course in January during an ER Friday. The Blake third graders will be going on a field trip to the Phoenix Science Center on December 17th. The Blake Winter Concert will be Thursday, Dec. 11th with kindergarten performing at 6:30 pm and second grade performing at 7:15 pm. SIC will meet on January 14th and the Blake/Wallace PTA meeting will be on Monday, Jan. 12. Report cards will go home on Jan. 7th.

Mr. Wolfe provided a written report stating that the following students were recognized as Students of the Month for November: Kevin Short, Ezequiel Hernandez, Lathaniel McCowan, Raul Figueroa, Anthony Ramirez, Ulysses Galvez, Andres Rodriguez, Sidney Has No Horses, Cesar Bautista, Gerald Brown, Stephanie Cisneros, Samuel Serrato, and Adriana Aguilar. Our School Improvement Team met on November 19th and discussed a variety of topics including: Academic Vocabulary, Lesson Plans, Fall Festival, ADE School Report Card, 2009-2010 School Calendar. Mrs. Wolfe presented information to a group of interested teachers covering the recent training she attended in Phoenix on November 13-15. The PowerPoint presentation on the morning of November 19th covered strategies and

techniques that can be used effectively to differentiate instruction with English Language Learners. Several teachers were able to gain knowledge that will help them in their classrooms on a daily basis. Mr. Wolfe will be attending a one day seminar in Phoenix presented by Arizona School Administrators entitled "The Heart of the Middle School." The training will be held on December 4th. The training will deal with increasing student achievement while meeting the unique needs of the middle school child. Mr. Wolfe has included an updated basketball schedule for the 2008-2009 season:

**Le Pera Elementary School
Boys and Girls Basketball Schedule
2008-2009**

Thur	11/20	Away	Ehrenberg	3:00-4:00
Mon	11/24	Away	Wenden	3:00-4:00
Tue	11/25	Home	Quartzsite	3:30-4:30
Thur	12/4	Home	Salome	3:30-4:30
Mon	12/8	Away	Salome	3:00-4:00
Tues	12/9	Away	Quartzsite	3:30-4:30
Wed	12/10	Home	Ehrenberg	3:30 (Boys)
Wed	12/17	Home	Wenden	3:30-4:30
Wed	1/7	Home	Daytona	3:30-4:30
Mon	1/12	Away	Wallace	3:30-4:30
Thur	1/15	Away	Thunderbolt	4:00-5:00
Tues	1/20	Away	Daytona	4:00-5:00
Thur	1/22	Away	Havasu Rec	4:00-5:00
Mon	1/26	Home	Wallace	3:30-4:30

Currently, our boys' team has a record of 1-2, and our girls' team has a record of 2-1. Our school picture retakes were taken on November 26th. On December 2nd the band and choir from PHS came down to Le Pera and performed for our student body. The PHS students did an outstanding job and their performance was well received by our students. Special thanks to Mrs. Openshaw!! The Le Pera Winter Music Festival will be held on December 9th beginning at 6:00 p.m. You are invited to attend if you can make it down to Le Pera. The Le Pera Spelling Bee will be held on December 18th at 1:00 p.m. in the gym.

Mr. Sale provide a written report congratulating all of the WES Super Kids for the month of November. I would like to thank everyone who showed up for our vocal music concert on December 4th. It was standing room only. Kudos goes out to Mrs. Stryker for making the concert a success. Our 6th grade choir performed well at the capitol on December 2nd. Even though the original trip was postponed due to bad weather, our kids did a super job. Our School Improvement team continues to make good strides in development of its AZSIP. Currently all of our grade levels have completed the rubric for school improvement while the SIT team is currently completing the rubric. When we are done, we will have enough data to set our school goals. On December 3 and 4 the RTI team went to Phoenix for the last training. Our training concentrated on interventions in the writing process as well as identifying students that may be SLD with the RTI model. We also found out the RTI will now be part of the school improvement process. Our instrumental music concert will be held on December 16 at 7PM. Mrs. Openshaw and the high school band will perform for our school on December 9th. Our 2nd quarter awards assembly will be held on the morning of January 23rd.

Mrs. Maxwell provided a written report stating that the Elk Teen of the Month is Cameron Booth. Tim Stryker and Michelle McCabe have done an excellent job training our staff in Easy Grade Pro and electronic report cards. The band concert is December 16th at 7PM. Basketball and cheerleading have started.

Mr. Wolf provided a written report stating that he and Armando Heredia are attending the latest round of training sponsored by ADE/OELAS in Tucson this week. Meetings are being held periodically to help the high school become compliant with the latest Transition IEP requirements. The meetings are held each Thursday at 7:30 AM in the ESS office during the month of December. Those involved include sped teachers, counselors, case manager, school psychologist, and principal.

Mrs. Cooke provided a written report stating that quarterly assessments are being given this week in grades 1-8: Writing on December 8th, Reading on December 9th, and Math on December 10th. Teachers in the science grant learned about simple machines and aeronautics on November 22nd. The science specialist from ADE observed the training. Half of the teachers in the science grant have completed a three-credit online course in physical science this semester through AWC. The remaining teachers will participate in the online course in the spring semester. Twenty-three fourth, fifth, sixth, and junior high teachers participated in the writing training on November 19th. Seventeen fifth and sixth grade teachers worked on the reading strategy *Questioning the Author* during early release on November 21st. No professional development trainings are scheduled for December.

VI. EXECUTIVE SESSION

Pursuant to A.R.S. 38-431.03(A)(1), executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

Mrs. Beaver moved, seconded by Mrs. Ferris, to reschedule the Executive Session (Compilation of Superintendent's Evaluation Data) for January 14, 2009, in the District Office Conference Room at 9:00 AM. Motion carried unanimously.

VII. ADJOURNMENT

The meeting was adjourned at 9:55 AM by Mr. Rudy Parker, President.

Governing Board President
Parker Unified School District #27