

**PARKER UNIFIED SCHOOL DISTRICT #27**  
**1608 Laguna Avenue**  
**Parker, AZ 85344**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

PLACE: Parker High School Media Center, 1600 Kofa Avenue, Room #88  
DATE: September 10, 2008  
TIME: 7:00 PM

**MEMBERS**

PRESENT: Mr. Rudy Parker, President  
Mrs. Kelly Baldenegro, Member  
Mrs. Deanna Beaver, Member  
Mrs. Dolores Ferris, Member  
Mr. Randy Hartless, Member

**MEMBERS**

ABSENT: None

**OTHERS**

PRESENT: Kevin Uden, Superintendent  
James Lotts, Assistant Superintendent  
Denyce Cribbs, Administrative Assistant  
Dan Wolfe, Le Pera Elementary School Principal  
Brad Sale, Wallace Elementary School Principal  
Amanda Maxwell, Wallace Jr. High School Principal  
Luke Jankee, Parker High School Vice-Principal  
Richard Lamb, Parker High School Teacher  
Norma Ray, Le Pera Teacher and PEP Representative  
Joe Gonzales, Technology Director (left at 7:10 PM)  
Deana Gonzales, Technology Department (left at 7:10 PM)  
Bob Beneke, Technology Department (left at 7:10 PM)  
Kellee Szczepaniak, Parker High School Teacher  
Sheila Hall, Substitute Teacher (left at 7:45 PM)  
Tami Merritt, Substitute Teacher

**I. OPENING ITEMS**

A. Call to Order

The meeting was called to order at 7:05 PM by Mr. Rudy Parker, President.

B. Adopt Agenda

Mr. Hartless moved, seconded by Mrs. Beaver, to adopt the agenda of the September 10, 2008, regular meeting. Motion carried unanimously.

C. Call to Audience

There was no comment under Call to Audience.

D. Certificates of Appreciation: Technology Department  
(Joe Gonzales, Deana Gonzales, Bob Beneke)

Mr. Richard Lamb thanked the Technology Department for their continued hard work and their efforts in having the computer labs up and running for the first day of school. The Technology Department works well as a team, and their efforts are appreciated by everyone in the District.

II. ACTION ITEMS

A. Approve Minutes

August 13, 2008 (Regular Meeting)

Mrs. Ferris moved, seconded by Mrs. Beaver, to approve the minutes as listed. Motion carried unanimously.

B. Ratify and Approve Vouchers

Exp. #1004	\$317,320.49	Exp. #1032	\$28,132.93
Aux. #4001	\$2016.90	Payroll #4.1	\$381,963.34
Payroll #4.2	\$168,789.25	Exp. #1005	\$311,368.07
Exp. #1033	\$902,119.66	Aux. #4002	\$351.12
Stu. #8003	\$929.25	Payroll #5.1	\$410,122.91
Payroll #5.2	\$31,558.46		

Mrs. Ferris moved, seconded by Mrs. Beaver, to ratify and approve the vouchers as listed. Motion carried unanimously.

C. Personnel

<u>TYPE</u>	<u>SCH</u>	<u>NAME</u>	<u>POSITION</u>	<u>EFF DATE</u>
2 - CERTIFIED HOURLY	BL	Beneke, Erin	Substitute Teacher	11/03/08
2 - CERTIFIED HOURLY	DIST	McGee, Nikki	Substitute Teacher	08/14/08
2 - CERTIFIED HOURLY	DIST	Pasini, Joyce	Substitute Teacher	08/26/08
3 - CERTIFIED HIRING	LP	Sundrup, Dennis	Counselor/Dean of Students	08/27/08

NOTICE: MINUTES ARE NOT OFFICIAL UNTIL ADOPTED BY THE GOVERNING BOARD

4 – RIDER	LP	Costabile, Michelle	Grade Level Coordinator 7-8	07/31/08
4 - RIDER	BL	Daniels, Kendra	Grade Level Coordinator - 2nd	07/31/08
4 – RIDER	PHS	Dynarski, Sandy	Department Chair – Science	07/31/08
4 - RIDER	WJH	Firlein, Robert	Grade Level Coordinator - 7th	07/31/08
4 – RIDER	LP	Goldsberry, Molly	Grade Level Coordinator K-3	07/31/08
4 - RIDER	BL	Hennager, Carrie	Grade Level Coordinator - KG	07/31/08
4 - RIDER	DIST	Heredia, Armando	EL Program Coordinator	SY 2008/09
4 - RIDER	DIST	Jennings, Kathryn	Gifted Program Coordinator	SY 2008/09
4 - RIDER	WJH	Kinney, Roberta	Grade Level Coordinator - 8th	07/31/08
4 – RIDER	PHS	Leivas, Maggie	Instructional Specialist	07/31/08
4 - RIDER	PHS	McGuire, Kelly	Advancement for Graduate Credit	SY 2008/09
4 – RIDER	PHS	Openshaw, Kathy	Chorus Director	07/31/08
4 - RIDER	BL	Page, Tammy	Grade Level Coordinator - 3rd	07/31/08
4 – RIDER	LP	Peta, Kyle	Grade Level Coordinator 4-6	07/31/08
4 - RIDER	BL	Sale, Dawn	Grade Level Coordinator - 1st	07/31/08
4 - RIDER	DIST	Stroud, Pam	SPED Preschool Program Coordinator	SY 2008/09
5 - CLASSIFIED RESIGNATION	PHS	Loefler, Heather	SPED Cross Categorical Aide	08/15/08
5 - CLASSIFIED RESIGNATION	DIST	Taylor, Wanda	Bus Driver	08/26/08
5 - CLASSIFIED RESIGNATION	DIST	Wilson, Jack	Bus Driver	08/26/08
5 - CLASSIFIED RESIGNATION	DIST	Wilson, Wanda	Bus Driver	08/26/08
5 - CLASSIFIED TERMINATION	DIST	Saraba, Sheila	Bus Driver	08/26/08
6 - CLASSIFIED HOURLY	BL	Gonzalez, Perla	Preschool Aide	08/18/08
6 - CLASSIFIED HOURLY	BL	Huerta, Krystal	Preschool Aide	08/25/08
6 - CLASSIFIED HOURLY	WES	Johnson, Shannon	SPED Cross Categorical Aide (Substitute)	08/14/08
6 - CLASSIFIED HOURLY	DIST	Kelly, Barbara	Cafeteria Substitute	08/27/08
6 - CLASSIFIED HOURLY	DIST	Kisner, John	Bus Driver	08/26/08
6 - CLASSIFIED HOURLY	LP	Martinez, Sandra	Accu-Scan Clerk	08/15/08
7 – CLASSIFIED HIRING	DIST	Baker, Stella	Step Increase	09/11/08
7 - CLASSIFIED HIRING	LP	Ball, Sarah	Library Aide	08/15/08
7 - CLASSIFIED HIRING	WES	DeLeon, Lynda	Resource Aide	08/18/08
7 - CLASSIFIED HIRING	DIST	Hill, Angela	Speech Language Aide	08/21/08
7 - CLASSIFIED HIRING	DIST	Logan, Kristina	Title VII Attendance Liaison	08/25/08
7 - CLASSIFIED HIRING	BL	Minkey, Amanda	SPED One-on-one aide	08/25/08
7 - CLASSIFIED HIRING	PHS	Minkey, Todd	SPED Cross Categorical Aide	08/19/08
8 - VOLUNTEER	WJH	DeLeon, Mario	Volunteer - WJH Football Team	08/22/08
8 - VOLUNTEER	WJH	Harper, Chris	Volunteer - WJH Football Team	08/22/08

Mr. Hartless moved, seconded by Mrs. Baldenegro, to ratify and approve certified hourly, certified hiring, riders, classified resignations, classified hourly, classified hirings, and volunteers as listed above. Motion carried unanimously.

D. Public Hearing Regarding Performance Pay Plan for SY08-09

Pursuant to A.R.S. 15-977, Mrs. Baldenegro moved, seconded by Mrs. Beaver, to hold a Public Hearing regarding PUSD #27’s Performance Pay Plan for SY2008-09. Mr. Uden presented ADE’s evaluation of the District’s Performance Pay Plan, in which ADE rated the plan according to fourteen possible areas. Mr. Uden indicated that he believes ADE was not entirely accurate in their evaluation of our plan. However, we have included some minor revisions in this year’s plan.

Those include the attachment of the Charlotte Wing Observation Protocol to the plan, in order to show that peer observations are a substantial part of the plan; inclusion of parent/teacher communications records; and inclusion of the Parent/Student/Teacher annual survey. Mr. Uden stressed that it is not required that all fourteen areas be included in the plan. In voting for the plan, teachers met the 70% threshold, with 112 teachers voting in favor of the plan, and two teachers voting against. Motion carried unanimously.

E. Adopt Performance Pay Plan for SY2008-09

Pursuant to A.R.S. 15-977 and A.R.S. 15-978, Mrs. Beaver moved, seconded by Mrs. Ferris, to adopt the Performance Pay Plan for SY2008-09 as recommended, and as presented by Mr. Uden as Draft #3. Motion carried unanimously.

F. Declaration of Curricular & Instructional Alignment

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to declare that Parker Unified School District #27 has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices. These policies are in effect for the 2008/09 school year, as recommended. Mr. Uden explained that this declaration is done annually, and that at least one criterion on the teacher evaluation tool relates to the integration of standards into instruction. Motion carried unanimously.

G. Acceptance of Federal Allocations

Mr. Hartless moved, seconded by Mrs. Baldenegro, to accept the following federal allocations as recommended:

Title I - \$614,831.00

Title IIA - \$123,246.00

Title IID - \$5376.00

Title IV - \$11,512.00

Title V - \$818.00

Chemical Abuse - \$1422.00

Mr. Uden explained that all of these funds are received under one consolidated application, and that they must be distributed proportionately to the schools, based on their student poverty levels. Motion carried unanimously.

H. Approval of Auditing Contract

Mrs. Beaver moved, seconded by Mrs. Baldenegro, to accept the auditing contract for the financial audit of FY2008 with Heinfeld, Meech, & Company as recommended. Mr. Uden explained that a Request for Proposals (RFP) was done for this contract, and that Heinfeld & Meech was selected for five years. Because of the opt-out clause in the contract, the Board must annually approve the renewal of the contract. Motion carried unanimously.

I. Policy Revision: GBJ – Personnel Records and Files

Mr. Hartless moved, seconded by Mrs. Ferris, to revise Policy GBJ – Personnel Records and Files as recommended. Mr. Lotts explained that this policy revision allows the disciplinary records of public employees to be opened, unless specific laws prohibit it, including privacy and confidentiality laws. Mr. Lotts emphasized that the District would contact our attorney for guidance, in the event that issues arise related to this policy. Motion carried unanimously.

J. Policy Revision: JEB – Entrance Age Requirements

Mr. Hartless moved, seconded by Mrs. Ferris, to revise Policy JEB – Entrance Age Requirements as recommended. Mr. Lotts explained that this policy revision allows high schools to refuse admission of students who already have a high school diploma. Motion carried unanimously.

K. Policy Revision: JFAA – Admission of Resident Students

Mr. Hartless moved, seconded by Mrs. Ferris, to revise Policy JFAA – Admission of Resident Students as recommended. Mr. Lotts explained that this policy revision grants residency to a student who is living with a family member within the District's boundaries, and is awaiting the outcome of a legal guardianship or custody proceeding. Motion carried unanimously.

L. Policy Revision: JH-R – Student Absences and Excuses

Mr. Hartless moved, seconded by Mrs. Ferris, to revise Policy JH-R – Student Absences and Excuses as recommended. Mr. Lotts explained that this policy revision continues to require that schools of K-8 students make reasonable attempts to contact parents within two hours of a student's absence. The policy now further says that, related to 7<sup>th</sup> and 8<sup>th</sup> grade students, the school must make contact within five hours for any periods the student misses after first hour. Motion carried unanimously.

M. Policy Adoption: JRE – Student Biometric Information

Mr. Hartless moved, seconded by Mrs. Ferris, to adopt Policy JRE – Student Biometric Information as recommended. Mr. Lotts explained that this policy requires signed parental consent for the schools to collect biometric information on students (fingerprints, retinal scans, voice recognition, etc.) that is to be used electronically to identify students. Motion carried unanimously.

N. Parker Lions Club Food Booth

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to approve the Parker Lions Club Food Booth at Parker High School home football games as recommended. Motion carried unanimously.

O. Set Next Regular and Special Meeting

Mr. Hartless moved, seconded by Mrs. Beaver to set the next regular meeting for Tuesday, October 14, 2008, at 7:00 PM in the Parker High School Media Center, and the next Special Meeting, as needed, for Wednesday, September 24, 2008, at 9:00AM in the District Office Conference Room. Mr. Uden explained that the regular meeting time, second Wednesday of the month, falls during intersession, and that the October 14<sup>th</sup> date allows for preparation and uploading of the Annual Financial Report on October 15<sup>th</sup>. Motion carried unanimously.

**III. INFORMATION/UPDATES**

A. Student Activities Accounts Status

B. Year-to-Date District Expenditures Status

Mr. Uden provided updates to the Student Activities Accounts and the Year-to-Date Expenditures status.

**IV. PRINCIPAL/DIRECTOR REPORTS: NCLB/AYP/AZ LEARNS UPDATES**

Mr. Sale reported that Wallace Elementary held parent conferences on September 4th. The 4<sup>th</sup> grade had 90% attendance; 5<sup>th</sup> grade, 79%; The 6<sup>th</sup> grade, 71%. We are having our next PTA meeting on September 8th at 5:30 PM at Blake. I will be meeting with Stewart Harper and CRIT Law Enforcement on September 10th to discuss safe travel to and from school. Our School Improvement Committee met on September 10th. Our School Improvement Team has been meeting every Wednesday. I would like to thank our parent volunteers (Kellee Szczepaniak, and Kimberly Turpen). We are currently working on a new mission and vision for WES. On September 15th, WES will have a parent focus group meeting. We will solicit information from our parents on how to improve WES. Also on September 15th, WES will have a student focus group. Charlotte Wing has been hired as our outside facilitator to help guide our improvement process. Our grade level reps will be trained in facilitating their small groups on how to digest and go over

the Rubrics for School Improvement on September 15th. We have our next reading training on September 19th. Our next writing training will be on September 23rd. I will be attending the AZ SAFE training on September 25th. Mr. Sale is looking forward to leading the process to bettering our school.

Mr. Wolfe reported that Le Pera held their Open House on August 20th. We had a good turnout for the event. Mrs. Della Wolfe will be coaching the volleyball team this year, and the team currently has a 2-0 record. We have four boys who are currently participating in football at Wallace Junior High School. Mr. Shawn Thompson is working with the football program this year as the Le Pera coaching representative. Le Pera made AYP this year after Mr. Uden submitted an appeal based on statistical reasons, and the appeal was successful. Because we did make AYP, we are out of the School Improvement process this year. We will continue to revise our School Improvement Plan and work to improve our school and the programs that we offer at Le Pera. Mr. Wolfe attended the School Safety Training in Phoenix on September 8th. This is a requirement for our school safety grant which funds the probation officer position currently filled by Ms. Flora Stiller. The grant also requires that we present Law Related Education to our students in grades 5th-8th. Le Pera was chosen to receive several hundred dollars worth of school supplies from the Pack to School Program. Mr. Wolfe applied for this program earlier in the summer and was excited to learn that Le Pera had been picked as a recipient. We have received the supplies and plan on using them to open the "Rebel Store." This is going to be an incentive program where students can come and redeem "Rebel Bucks." The "Rebel Bucks" can be earned by participating in the Reading Counts program, as well as being good citizens and good students. We received an amazing amount of school supplies through the program, and I'd like to thank Mr. Melvin Lee for picking up the supplies for us at the Game and Fish Office in Kingman. We held our Parent / Teacher conferences on September 4th. We had a great turnout this year with teachers averaging between 90-100% parental involvement. Our School Improvement Team met for the first time on August 20<sup>th</sup>. The agenda included Election of Officers, Parental Involvement Policy Review, Prop 301 Plan, and Promotion Committee. The SIT will meet again on September 17th. Mr. Wolfe will be attending the A.S.A. Conference in Prescott on September 22<sup>nd</sup> and 23rd, along with Mr. Jankee and Mrs. Maxwell.

Mrs. Maxwell reported that the football and volleyball seasons are under way. We won our first football game against Bullhead (26 - 22). We play both football and volleyball against Wendon/Salome on September 13th. Tutoring began on August 25th; we have a lot of students signing up. Parent/Teacher conferences were September 4<sup>th</sup>. We had more than 70% attend in 7<sup>th</sup> grade; in 8<sup>th</sup> grade we had 47%. We did an informal yes/no survey regarding uniform shirts to see if parents would be interested in uniforms for WJH students. The result was a YES. Luke Jankee and Mrs. Maxwell have started their Charlotte Wing observations. The first school dance is September 19th. National Junior Honor Society (NJHS) is planning on having a booth at Family Day during Red Ribbon Week. We are looking for a dunk tank.

Dr. Shontz provided a written report stating that the September Student-of-the-Month is Ryne Carlson. Parent/Teacher Conferences were held on September 3rd and we set a new record for the percentage of report cards picked-up at the conference. Our previous high was 53%, and this time it was 57%. Fall sports are underway. Volleyball looks very strong again. Football is struggling a little, but there was vast improvement in their play from Week 1 to Week 2. Cross County hosted their Invitational last Saturday. SIC met September 10th. Prep Talks were held today, and the topic was getting instruction to the "Analysis" cognition level. September 19th Early Release is district collaboration. PHS is looking forward to going to visit with the Wallace Jr. High teachers. September 17th is National Constitution Day, and PHS has planned a short quiz/learning activity about the Constitution in observance of that day.

Mrs. Bachmann provided a written report stating that Blake School had the best ever parent turnout for conferences with a 93% rate for the entire school. Kindergarten, 94%; Grade 1, 90%; Grade 2, 95%; Grade 3, 97%; and self-contained, 63%. A big thank you to Melissa Wright for conducting a very successful Safari Book Fair during conferences. Thanks to Alex Fragoso, Sandra Sanchez, Ana Flores, Stephanie Flores, Krystal Huerta, Lorena Jimenez, Mirna Aban and Veronica Diaz for serving as Spanish translators during conferences. Blake Data Day occurred the week of August 18<sup>th</sup> which determined students who needed intervention services. Blake kindergarten aides will be doing thirty minutes of reading intervention with Grade 2 students. After-school tutoring began September 8<sup>th</sup>. The Blake Response to

Intervention (RTI) Committee met on August 17<sup>th</sup>. The committee will be writing guidelines and procedures for the RTI process and working to implement math interventions. Blake has been using the Early release Fridays to vertically align math, reading and writing in order to reduce the gaps and holes in curriculum between the grade levels. Teachers voted and approved the performance pay plan on September 9<sup>th</sup>. New teachers were trained in classroom observation by Charlotte Wing. Teachers have begun the peer coaching process. Thanks to the PHS drama class for performing plays for kindergarten students. Lori Bachmann will be attending the Safe Schools Officer training on September 10<sup>th</sup>. Sandy Cooke conducted the Highly Qualified teacher meeting on August 19<sup>th</sup>. Lori Bachmann and Tracy Gappa attended the RTI Regional Training on August 19<sup>th</sup> at Desert Mesa School in Yuma. The Blake/Wallace PTA meeting was Monday, September 8<sup>th</sup> and plans are being made for the Halloween Carnival. SIC met August 20<sup>th</sup> and the following meeting will be September 17<sup>th</sup>.

Mr. Wolf provided a written report stating that he is attending the annual ADE/ESS Special Education Director's Conference this week. Thank you to Kathryn Jennings for coordinating the Gifted/After-School Enrichment program. This term's classes include: Plastic Canvas & Computer Games with Debbie Campbell & Liz Firlein; Science & Math with Ms. Dhawan; Creative Play & Brainergizers with Debbie Campbell & Liz Firlein; Little Einstein's Science Lab with Sarah Bailey and Reannon Metz; Introduction to Forensic Science with Gavin Lehr; Fun with Math with Ramasree Castelino and Golf: Math & Physics with Robert and Liz Firlein. Trainings include: Handwriting without Tears by Catie Sondrol, OT, for regular and special education teachers; IEP trainings (C&R, meeting notices, page 1, page 3, and PLAAFP page) by Donena Wolf for special education teachers; Augmentative Alternative Communication and AIMS-A training by Mepet Bonnie-Clay for Self-Contained special education staff; DynaVox Mayer-Johnson Training (Boardmaker & DynaVox) by Donena Wolf: software used with AIMS-A testing, Augmentative Alternate Communication devices, picture schedules, social stories, fine motor activities, symbolate, sign language symbols, literacy activities, etc. Included among the nearly 50 attendees were Head Start teachers/aides, La Paz County Rural Special Education Teachers and aides, PUSD special education teachers/aides, and K-3 counselors. Mr. Wolf received notice about a possible Medicaid MAC audit. New ELL Requirements include "Monitoring Protocols" which requires notebooks be maintained with specific documentation on the EL program, to be used for an on-site visit by OELAS Monitors. The SEI Budget Survey by School was received September 3<sup>rd</sup> with a deadline of September 8<sup>th</sup>.

Mrs. Cooke provided a written report stating that Title I programs began services on August 11<sup>th</sup> at Le Pera and Wallace Elementary and August 18<sup>th</sup> at Blake. Annual parent meetings were held at each school's open house. Title I supports reading programs at Blake and Wallace and reading/math programs at Le Pera. Teachers participated in a science grant training on August 23<sup>rd</sup>. The focus of the training was Science Inquiry, as teachers learned to set up student science notebooks and develop investigations. The science group meets again September 13<sup>th</sup> and will continue work with inquiry-based investigations. Mrs. Cooke attended an ADE training concerning the new math standards. The information was presented to teachers August 29<sup>th</sup>, at an after school meeting where teachers worked in grade levels to begin determining differences between the current standards and the new standards. The new standards will go into effect for the 2009-2010 school year and will be tested on the 2010 AIMS. Early Release Friday plans for September include two site collaboration days and a district collaboration day.

## V. ADJOURNMENT

The meeting was adjourned at 7:50 PM by Mr. Rudy Parker, President.

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Governing Board President  
Parker Unified School District #27