

PARKER UNIFIED SCHOOL DISTRICT #27
1608 Laguna Avenue
Parker, AZ 85344

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

PLACE: Parker High School Media Center, 1600 Kofa Avenue, Room #88
DATE: January 14, 2009
TIME: 7:00 PM

MEMBERS

PRESENT: Mr. Rudy Parker, President
Mrs. Kelly Baldenegro, Member
Mrs. Deanna Beaver, Member
Ms. Margaret Dewey, Member
Mrs. Dolores Ferris, Member

MEMBERS

ABSENT: None

OTHERS

PRESENT: Kevin Uden, Superintendent
James Lotts, Assistant Superintendent
Denyce Cribbs, Executive Assistant
Lori Bachmann, Blake Primary School Principal
Dan Wolfe, Le Pera Elementary School Principal
Brad Sale, Wallace Elementary School Principal
Amanda Maxwell, Wallace Jr. High School Principal
LeRoy Shontz, Parker High School Principal
Robert Wolf, Special Education Director
Eileen Wheatley, Blake Primary Teacher
Debbie Bullough, Blake Primary Teacher
Sheila Hall, WES Aide (left at 7:05 PM)
Shannon Johnson, WES Aide (left at 7:05 PM)

I. OPENING ITEMS

A. Call to Order

The meeting was called to order at 7:00 PM by Mr. Parker, President.

B. Adopt Agenda

Mrs. Beaver moved, seconded by Mrs. Ferris, to adopt the agenda of the January 14, 2009, regular meeting. Motion carried unanimously.

C. Call to Audience

There was no comment under Call to Audience.

D. Certificates of Appreciation: Sheila Hall & Shannon Johnson

Mr. Sale presented Sheila Hall and Shannon Johnson with Certificates of Appreciation and thanked them for their continuing outstanding efforts in the Wallace Elementary School special education classroom.

II. ACTION ITEMS

A. Election of Officers

Mrs. Beaver moved, seconded by Mrs. Baldenegro, to re-appoint Mr. Rudy Parker as the Governing Board President, and to appoint Mrs. Dolores Ferris as Clerk of the Board for 2009. Motion carried unanimously.

B. Approve Minutes

December 9, 2008 (Budget Hearing) December 9, 2008 (Regular)

Mrs. Ferris moved, seconded by Mrs. Beaver, to approve the minutes as listed. Motion carried unanimously.

C. Ratify Vouchers

Stu. #8011	\$957.09	Exp. #1014	\$3241.14
Stu. #8012	\$1379.32	Aux. #4007	\$1523.37
Exp. #1015	\$762,729.16	Payroll #12.1	\$404,178.39
Payroll #12.2	\$38,900.89	Payroll #13	\$414,061.54
Payroll #14	\$384,751.51		

Mrs. Baldenegro moved, seconded by Mrs. Ferris, to ratify and approve the vouchers as listed. Motion carried unanimously.

D. Personnel

2 - CERTIFIED HOURLY	WES	Beneke, Erin	SPED Long-term Substitute Teacher	01/05/09
2 - CERTIFIED HOURLY	DIST	Quinn, Elizabeth	Substitute Teacher	12/11/08
3 – CERTIFIED HIRING	PHS	Elliott, Suzanne	SPED Resource Teacher	04/06/09
5 – CLASSIFIED RESIGNATION	LP	Covarrubias, Lupita	Accu-Scan Clerk	12/19/08
5 - CLASSIFIED RESIGNATION	WES	Landis, Tara	SPED Cross-Categorical Aide	12/26/08
5 - CLASSIFIED RESIGNATION	DIST	Ruiz, Dora	Cafeteria Substitute	12/19/08
5 – CLASSIFIED RESIGNATION	BL	Samaniego, Evelyn	Preschool Aide	01/08/09
6 – CLASSIFIED HOURLY	BL	Boone, Jennah	Preschool Aide	01/13/09
6 – CLASSIFIED HOURLY	LP	Lopez, Amparo	Accu-Scan Clerk	01/13/09
6 – CLASSIFIED HOURLY	DIST	Luz, Kathleen	Cafeteria Substitute	01/12/09
6 - CLASSIFIED HOURLY	DIST	Quijada, Alex	Cafeteria Substitute	12/15/08
6 – CLASSIFIED HOURLY	DIST	Dynarski, Joe	Maintenance Worker (part-time)	01/12/09
7 - CLASSIFIED HIRING	DIST	Blanker, Ricky	Bus Driver	12/17/08
7 - CLASSIFIED HIRING	DIST	Charlebois, Barbara	Bus Driver	12/17/08
7 - CLASSIFIED HIRING	DIST	DeVell, Darin	Bus Driver	12/17/08
7 – CLASSIFIED HIRING	WES	Johnson, Shannon	SPED Cross-Categorical Aide	01/05/09
7 - CLASSIFIED HIRING	BL	Long, Dana	SPED one-on-one aide	01/05/09
7 – CLASSIFIED HIRING	PHS	Minke, Amanda	SPED Cross-Categorical Aide	01/05/09
7 - CLASSIFIED HIRING	DIST	Reid, Judith	Bus Driver	12/17/08
7 - CLASSIFIED HIRING	DIST	Walrath, William	Bus Driver	12/17/08

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to ratify and approve certified hourly, certified hiring, classified resignations, classified hourly, and classified hirings as recommended. Ms. Dewey abstained from voting on Darin DeVell and Dana Long. Motion carried.

E. Set Dates and Times of Regular 2009 Board Meetings and Worksessions

Mrs. Beaver moved, seconded by Mrs. Baldenegro, to hold the regular 2009 board meetings on the second Tuesday of each month at 7:00 PM in the Parker High School Media Center, 1600 Kofa Avenue, Parker, with one regular meeting to be held in the Le Pera School Library, and Worksession meetings to be held on the fourth Tuesday of each month, as necessary, in the District Office Conference Room. Mr. Uden noted that the change from Wednesdays to Tuesdays does not conflict with the Town of Parker Council meetings. Motion carried unanimously.

F. Adopt Resolution DK-E "Payment Procedures"

Mrs. Beaver moved, seconded by Mrs. Ferris, to adopt the resolution authorizing the execution of warrants between board meetings as follows:

WHEREAS, ARS 15-321 sets forth the procedures for execution of warrants drawn on the District; and

WHEREAS, said statute provides that an order for salary or other expense may be signed between Board meetings if a resolution to that effect has been passed prior to the signing and that order is ratified by the Board at the next regular or special meeting of the Governing Board;

NOW, THEREFORE, BE IT RESOLVED, that said statutory procedures be, and herein is, ordered for use in the District in accordance with the provision of ARS 15-321(f). Mr. Uden stated that this is an annual approval which allows the District to issue payroll every two weeks, without holding a formal Board meeting. Mr. Parker stated that a quorum of the Board is called for approval for vouchers issued between formal meetings. Motion carried unanimously.

G. Readopt Policy Manual

Mrs. Beaver moved, seconded by Mrs. Baldenegro, to readopt the Parker Unified School District Policy Manual as recommended. Motion carried unanimously.

H. Letter of Declaration to County Treasurer

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to approve the following statement to the County Treasurer:

In compliance with the Tax Reform Act of 1986, the Board of Education of Parker Unified School District No. 27 hereby requests Bank of America, N.A., to register warrants as directed by the La Paz County Treasurer's Office. These warrants are designated as qualified tax-exempt obligations pursuant to Section 265 of the Internal Revenue Code of 1986.

We are reasonably sure that Parker Unified School District No. 27 will issue less than \$10 million in total debt during the 2009 calendar year. Such debt will include all tax-exempt bonds, lease purchase agreements, registered warrants, and any other form of tax-exempt debt. Mr. Uden explained that the District does not typically request warrants from the County, although it is possible that it could happen. If the State Aid and Impact Aid monies are issued from the State and Federal governments are issued in a timely manner, then it is not necessary for the District to borrow monies. Motion carried unanimously.

I. Approve The Cooperative Purchasing Network (TCPN) Agreement

Mrs. Beaver moved, seconded by Mrs. Ferris, to approve The Cooperative Purchasing Network (TCPN) Agreement as recommended. Mr. Uden explained that this is a cooperative purchasing agreement throughout the Southwest that saves the District money every year. Motion carried unanimously.

J. Approve Impact Aid Application for FY2010

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to approve the Impact Aid application for FY2010 as recommended. Mr. Uden stated that the District conducts a student address source check in order to verify the Impact Aid data. The federal government replaces the property taxes that would have been collected for students living on Indian land. For this source check, the District is reporting 1016 students; 866 are regular education students, and 150 are special education students. Mr. Uden will upload the Impact Aid application before the January 31st deadline. Motion carried unanimously.

K. Annual Review of Indian Policies and Procedures

Mrs. Beaver moved, seconded by Mrs. Ferris, to approve the Parker Unified School District #27's Indian Policies and Procedures, pursuant to Regulation 34 CFR 222.95 (e), and that said Policies and Procedures comply with the provisions in Section 8004(a) of the Elementary and Secondary Education Act, and are implemented by the District in accordance with Section 222.94 as recommended. Mr. Lotts reported that this policy pertains to students living on Indian land, and that the Board is required to review this policy annually. There are no changes from last year. Mr. Uden noted that the policy shows an adoption date of September 23, 2002, because that is the date that the policy was originally adopted. Motion carried unanimously.

L. Readopt Memorandum of Understanding

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to readopt the Memorandum of Understanding between Parker Unified School District #27 and Colorado River Indian Tribes Headstart Program for 2008/09, originally adopted on May 14, 2008, as recommended. Mr. Lotts explained that this Memorandum of Understanding outlines the working procedures between the District and CRIT Headstart for offering preschool handicapped services. CRIT's Attorney General has made recommendations for minor changes, so these are incorporated into the revision. Motion carried unanimously.

M. Structured English Immersion Application

Mrs. Baldenegro moved, seconded by Mrs. Ferris, to approve the application to the Arizona Department of Education (ADE) for Structured English Immersion (SEI) Incremental Funding as recommended. Mr. Uden explained that last year the District received approximately \$100,000 to assist with the state-mandated four-hour block instruction model for English Language Learner (ELL) students. This year the State has devised a formula based upon a student-teacher ratio of 24:1, without regard to the K-3 override that the District has to reduce class size. Consequently, ADE has determined that only one additional teacher (above the normal staff load) is necessary at Blake Primary School to implement this program, and has then subtracted that funding from Group B EL funds. That leaves approximately \$8800 that will get funded for next year to support the program. Motion carried unanimously.

N. Adopt PHS Course Descriptions Booklet

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to adopt the Parker High School Course Descriptions Booklet for 2009/2010 as recommended. Mr. Uden noted that the Board has reviewed and discussed the PHS Course Descriptions Booklet at a previous meeting. Motion carried unanimously.

O. Accept Donation

Mrs. Baldenegro moved, seconded by Mrs. Ferris, to accept a donation from Safeway, Inc., in the amount of \$2134.03, to Le Pera Elementary School as recommended. Mr. Uden stated that this a substantial donation, and will be used at the school level. Motion carried unanimously.

P. Accept Donation

Mrs. Baldenegro moved, seconded by Mrs. Beaver, to accept a donation from Wells Fargo Foundation, in the amount of \$500.00, for the AZ Challenger Space Center Field Trip at Wallace Elementary School, as recommended. Mr. Sale stated that this field trip will take place on February 3rd and 4th. Motion carried unanimously.

Q. Set Next Regular Meeting

Mrs. Beaver moved, seconded by Mrs. Ferris, to set the next regular meeting for Tuesday, February 10, 2009, at 7:00 PM in the Parker High School Media Center, and the next special meeting, as needed, for Tuesday, January 27, 2009, at 9:00 AM in the Superintendent's office. Motion carried unanimously.

III. DISCUSSION

A. School Calendar for 2009/2010

Mr. Uden stated that the Board has been provided with two drafts of a possible calendar for 2009/2010, but it is not advised to adopt a calendar until more information becomes available from the current legislature. For example, in their attempts to reduce the State budget, the legislature is considering reducing the number of required school days from 180 to 175, which would have an obvious effect on the calendar. Later in the spring it may become necessary to adopt a calendar in order to issue contracts, but even adoption at that time could be delayed by including language in the teacher contracts related to final decisions made by the legislature.

B. JTED Update

Mr. Parker stated that the JTED is holding its Board meeting on January 14, 2009, the same time as the current PUSD Governing Board meeting. Mr. Parker attended the first JTED meeting, and reported that everything appear to be on track for starting the JTED. He stated that Mohave County is the lead on this project, but that the La Paz County School Superintended has a good working relationship with Mohave County. He stated that the JTED will need to borrow monies upfront to start the JTED. Mr. Uden stated that these monies will be repaid as soon as the JTED begins receiving its funding from the State.

IV. INFORMATION/UPDATES

- A. Enrollment/Attendance Update
- B. Student Activities Accounts Status
- C. Year-to-Date District Expenditures Status

The Board was provided with monthly updates to Enrollment/Attendance, Student Activities Accounts, and Year-to-Date Expenditures. Mrs. Beaver asked if transfers between student accounts have to be approved by the student clubs. Mr. Uden responded that they do.

V. PRINCIPAL/DIRECTOR REPORTS:

Mr. Sale offered congratulations to all of WES's 1st round spelling bee winners. He thanked Mrs. Hall and Mrs. Johnson for all of their hard work in room 19 while we had two aides out on maternity leave. I would like to express my gratitude to Mrs. Hall for stepping up to the plate and running our self contained special education room. Our school improvement team will have its first meeting of the new year on January 14th. We are getting close to having all of the rubrics completed and will begin writing our goals as soon as possible. We have several staff member heading off to trainings during the next month. Mr. Petoskey will

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be attending a math and science training for 4th grade teachers. Mrs. Viramontes will be attending an Anita Archer training at the end of month. Mrs. Flores and Mrs. Viramontes will be attending a Kagan Math workshop in February. Our PTA meeting was held on January 12th. We will have our second round of the spelling bee on January 22nd. It will be held in the dome starting at 8:15 AM. Our Awards assembly will be held on January 23rd. 6th grade starts at 9AM, 5th grade at 9:25 and 4th grade at 9:55. Our writing training will be held on January 28th.

Mrs. Maxwell reported that the Elk Teen of the Month for December was Ashley Harper. Mr. Ault is conducted the Geography Bee, which was won by Chris LeVie. Jurnee Hornbeak was our Spelling Bee winner. We began AIMS Prep during 7th hour. Basketball is underway, and all three teams have won all of their games so far.

Mr. Wolfe reported that he following students were recognized as the recipients of the Principal's Citizenship Award for the 1st semester of the school year: Alex Villasenor, Melody Smith, Karen Mendivil, Luz Paola Aguilar, Axel Gonzales, Teresa Andrade-Cortez, Brianna Huffman, Sidney Has No Horses, Cesar Bautista, Lizbeth Marquez, Esparanza Armstrong, David Pacheco, Lisa Logan, Ana Gonzalez, Sonya Brown, Carlos Marquez, and Adilene Rodriguez. Jalyn Frazier was the winner of the Le Pera Spelling Bee, and David Rodriguez was the runner-up. Both students will represent Le Pera at the upcoming La Paz County Spelling Bee. Our School Improvement Team will meet on January 14th to discuss the following topics: Early Release Days for the 2nd Semester, AIMS/TerraNova Related Issues, Technology, Fair Booth, and Retention Notices. On December 4th Mr. Wolfe attended the ASA sponsored one-day conference entitled, "The Heart of Middle School." He attended the opening keynote session presented by Pete Turner, former Arizona National Distinguished Principal and All-Arizona Superintendent of the Year for Medium-Sized School Districts. His presentation was titled, "Teaching and Leading from the Heart and the Head." Mr. Wolfe also attended sessions on Planning through Data Analysis, Threat Assessment, and Interactive Curriculum Calendars. The conference was informative and worthwhile. The new members of our ICS team (Emergency Response), attended training on January 9th at Blake School. Mr. Greg Bachman presented the training to all new school site members. Mr. Wolfe will be attending the two-day State Training in Quartzsite on January 22-23rd addressing the following topic: "Multi-Hazard Emergency Planning for Schools." This training is part of the on-going program to prepare our schools for any emergency situation that may arise. Below is an updated basketball schedule for the 2008-2009 season:

Le Pera Elementary School
Boys and Girls Basketball Schedule
2008-2009 (Remaining)

Wed	1/7	Home	Daytona	3:30-4:30
Mon	1/12	Away	Wallace	3:30-4:30
Thur	1/15	Away	Thunderbolt	4:00-5:00
Tues	1/20	Away	Daytona	4:00-5:00
Thur	1/22	Away	Havasus Rec	4:00-5:00
Mon	1/26	Home	Wallace	3:30-4:30

Currently, our boys' team has a record of 5-5, and our girls' team has a record of 2-5.

Le Pera recently received a cash donation from our local Parker Safeway Store in the amount of \$2,134.03 and would like to thank the employees for picking Le Pera as the school they decided to support. The Le Pera Geography Bee will be held on January 16th in our library at 12:30. Mr. McKenzie is overseeing the program this year. On January 27th the Lions Club will be doing a presentation to our first grade classes regarding the American Flag. This is an annual event.

Mr. Wolf reported that he attended four days of ADE/OELAS workshops with Armando Heredia to gather more information about the current expectations. As a result, ESS was able to complete the required paperwork for the SY 2009-10 Structure English Immersion budget.

Dr. Shontz reported that Dani Shrewsbury is the Student-of-the-Month. Our School Improvement Committee developed a new tardy strategy to curb tardies which seems to be working well early this term. Honor Roll Assembly will be on January 15th at 10:36 AM in the New Gym. Character Education in-service will be provided by ADE and held during Early Release on January 16th in the Library. Quarter Testing will be held the week of January 26th in Alumni Hall. Parent-Teacher Conferences will be held February 4th in Alumni Hall: 1:30 PM to 3:30 PM, and 5:00 PM to 7:00 PM. Satisfaction Surveys will be given to parents at that time. Winter Sports are underway and getting into the heart of their conference schedules.

Mrs. Bachmann reported that she and Mrs. Cooke have completed the twenty-minute Wing instructional observations. Report cards were sent home on January 7th. New emergency team members took the ICS 100 course on January 9th during an ER Friday. They will complete the second half during ER Friday on January 16th. The teachers met on ER Friday, January 9th to disaggregate quarterly test and DIBELS data. New teachers, Ms. Sivak and Mrs. Veech, participated in the peer coaching training with Charlotte Wing on ER Friday, January 9th. Blake will hold a Mastering Math Facts training on ER Friday, January 16th. This will be a math intervention program for grades 2 and 3, and possibly first grade. The SIC will meet on January 14th and the Blake/Wallace PTA meeting will be on Jan. 12th. The Blake Emergency Team will meet on January 21st at 3:00 PM. Lifetouch Group Pictures will be on January 28th.

Mrs. Cooke provided a written report stating that WES's fourth grade students have been chosen to participate in the National Assessment of Education Progress (NAEP). The assessment will occur on February 26th and will be administered by NAEP personnel. Students will be tested in reading, math, and science. Charlotte Wing trained new teachers in the peer review coaching process during the January 9th early release. Staff development trainings for this month include reading strategies on January 15th, writing strategies on January 28th, and a math grant training on January 14th.

VI. ADJOURNMENT

The meeting was adjourned at 8:02 PM by Mr. Rudy Parker, President.

Governing Board President
Parker Unified School District #27